



Gobind Sarvar School Edmonton

Student Transportation Policy

Gobind Sarvar School Edmonton will offer door to door bus service in areas where there are a sufficient number of students riding the bus to warrant the service. For the purpose of section 59(1)(c) of the Education Act, the student must reside at a distance of at least 2.4 kilometers from the site of the school. Bus routes will be constructed before the school year and will be designed to minimize time spent on the bus. This policy is in place to ensure fairness and safety for all students.

It is important to ensure timely readiness, as the bus will not wait for students who are late. If there is a delay due to weather conditions, the bus driver or a school staff member will try to contact the affected parents and students. Students will not be allowed to ride on a different bus or have a friend accompany them without written authorization from their parent or guardian.

SECTION 1: RESPONSIBILITY OF THE PARENT(S) OR GUARDIAN

1. General

Parents will obviously play the key role in influencing their children in all aspects of safety, at home, at play, and going to and from school. This is particularly true of younger children.

2. Parents can promote school bus safety in the following ways:

- (a) Go over with and discuss with your children the contents of this policy particularly the responsibilities of the students.
- (b) Provide extra help and guidance during the first several weeks of school, especially for kindergarten, grade one and grade two students. The children must have a good understanding of behavior while on board; what to do when buses are late, etc. Safety is of utmost importance and should be emphasized by the parents.
- (c) Report any obvious and significant safety problems to the Director of Transportation giving specific details as to bus number, date, time, place, etc.
- (d) Remind children that even though all vehicles are required by law to stop when flashers are in operation on a school bus, vehicle drivers are sometimes negligent or careless and do not stop when they should, therefore, children should always proceed across the road with utmost caution.
- (e) Promote an awareness in other drivers that it is a traffic offence to pass IN EITHER DIRECTION a stopped school bus with its red lights flashing.



3. **What parents should be aware of regarding school bus service:**

- (a) Students should be ready to go at least 5 minutes before the normal pickup times.
- (b) Parents having problems concerning bus routes should be referred to the Manager of Transportation of the School Board.
- (c) Parents are responsible for students until they board the school bus and following unloading at their designated stop in the afternoon.
- (d) Parents will be responsible for willful damages to school buses caused by their children.
- (e) When the bus transportation privileges of students are suspended due to any reason, school attendance is still mandatory and the parents must make their own alternative arrangements. Transportation Assistance Allowance will not be paid in those circumstances.
- (f) Provide a written note or phone call to the driver, or contact dispatch to relay a message, if your child is to return home by any other route than normal or is not to ride the bus home at all.
- (g) In extreme cold (-40 degree or below) or inclement weather or under hazardous road conditions, Bus Service might get canceled. Parents will be responsible for Pick up/Drop off for their kids.

SECTION II: RESPONSIBILITIES OF THE STUDENT

Students riding on the bus must remember they are responsible for their conduct to the bus driver and through him/her to the principal.

- 1. The driver is in full charge of the bus and his/her directions must be obeyed.
- 2. The driver will report any misconduct to the principal of the school concerned.
- 3. The driver may assign specific seats to students at any time.
- 4. While the bus is in motion, students must not extend parts of their bodies out of the windows, try to get on or off the bus, or move about within it. All students must be seated when the bus is moving.
- 5. Students must not throw paper or other material on the floor or out of the bus windows.
- 6. While on the bus, students must conduct themselves in a quiet and courteous manner, showing consideration for the comfort and safety of others.
- 7. Scuffling, fighting, smoking, drinking alcoholic beverages, using drugs, and using obscene language on the bus are strictly prohibited.

8. Lunching on the bus is at the driver's discretion.



9. Students causing willful damage to the bus will be held fully accountable.
10. When leaving the bus, students must observe the bus driver's instructions. They should not cross the road without having a clear view in all directions.
11. In extreme cold or inclement weather, or under hazardous road conditions, students must be properly dressed. Parents must also arrange for alternate shelter and care if necessary.
12. Safety of students required to ride on school buses shall not be placed at risk by requiring operation of school buses, or other transportation, during extreme inclement weather or under hazardous road conditions. The responsibility for safety of children who are required to travel on school buses or other school-provided transportation is of necessity shared by the board, its staff, bus drivers and parents. School system staff and bus operators shall exercise their responsibilities in accordance with the guidelines approved by the Board.

SECTION III. BUS FEES, REFUND & PAYMENTS

Bussing Fees

The bus fees for the 2022-2023 & 2023-24 school year are as follows:

	Bus Fee (2022-23)		Total Bus Fee
	June 15	Nov 15	
1st Child	\$577.50	\$577.50	\$1,100+GST
2 nd Child	\$472.50	\$472.50	\$900+GST
3 rd Child	\$367.50	\$367.50	\$700+GST

The fees include transportation from door to door. The fees are due upon registration or with the first tuition installment for the year. In the event of student withdrawal, bussing fees will not be refunded.



Service Cancellation and Refunds

Parents may choose to cancel their use of the busing service. All busing cancellation requests must be received in writing by the Transportation Manager and include the date at which the student will stop using the bus.

Refunds

Before August 23..... Full refund, less deposit

August 24 to April 1..... Refund is prorated according to date bus service was cancelled, less deposit

After May 1..... No Refund